



# CITY COUNCIL MEETING MINUTES

## Richfield, Minnesota

### Regular Meeting

**March 24, 2015**

#### CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

*Council Members Present:* Debbie Goettel, Mayor; Michael Howard; Pat Elliott; and Tom Fitzhenry.

*Council Member Absent:* Edwina Garcia.

*Staff Present:* John Stark, Acting City Manager/Community Development Director; Mike Eastling, Public Works Director; Jay Henthorne, Public Safety Director; Chris Regis, Finance Manager; Mary Tietjen, City Attorney; and Cheryl Krumholz, Executive Coordinator.

#### OPEN FORUM

None.

#### PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

#### APPROVAL OF MINUTES

M/Fitzhenry, S/Elliott to approve the minutes of the (1) Special City Council and School Board Worksession of March 2, 2015; (2) Special City Council Worksession of March 10, 2015; (3) Regular City Council Meeting of March 10, 2015; and (4) Special City Council Worksession of March 16, 2015.

Motion carried 4-0.

**Item #1**

**PRESENTATION REGARDING THE COMMUNITY EMERGENCY RESPONSE TEAM (CERT)**

Public Safety Director Henthorne and Charlie O'Brien, CERT Coordinator, made the presentation and introduced the CERT members.

<b>Item #2</b>	<b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"><li>Hats Off to Hometown Hits</li></ul>
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Council Member Fitzhenry acknowledged the efforts of CERT.

Council Member Fitzhenry provided a Noise Oversight Committee (NOC) update.

Council Member Howard acknowledged the March 14 Mental Health Forum for Youth.

Mayor Goettel announced the April 24 Friends of Wood Lake (FOWL) Gala.

Mayor Goettel provided an update on the recent National League of Cities conference in Washington, DC. She also discussed attending the N.O.I.S.E. conference.

M/Fitzhenry, S/Goettel to renew the City's membership in the National Organization to Insure a Sound Controlled Environment (N.O.I.S.E).

Motion carried 4-0.

<b>Item #3</b>	<b>COUNCIL APPROVAL OF AGENDA</b>
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M/Howard, S/Elliott to approve the agenda.

Motion carried 4-0.

<b>Item #4</b>	<b>CONSENT CALENDAR</b>
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A. Consideration of the approval of authorizing the City Manager to Publish a Notice of Intent to Franchise (cable television) S.R. No. 42  
Consideration of the approval of a resolution amending the allocation of the 2014 General Fund Budget S.R. No. 43

#### RESOLUTION NO. 11057

#### RESOLUTION AUTHORIZING REVISION OF 2014 BUDGETS OF VARIOUS DEPARTMENTS

This resolution appears as Resolution No. 11057.

- B. Consideration of the approval of the renewal of the contract with Adesa Minneapolis for 2015/2016 for auctioning forfeited vehicles from Public Safety/Police S.R. No. 44  
C. Consideration of the approval of the continuation of the agreement with the City of Bloomington for the provision of public health services for the City of Richfield for the year 2015 S.R. No. 45

M/Goettel, S/Fitzhenry to approve the Consent Calendar.

Motion carried 4-0.

<b>Item #5</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None.

<b>Item #6</b>	<b>CONSIDERATION OF THE SECOND READING OF AN ORDINANCE AMENDING THE CITY'S ZONING CODE AND A RESOLUTION APPROVING SUMMARY PUBLICATION OF SAID ORDINANCE. THE PROPOSED ORDINANCE WOULD ALLOW THE FOLLOWING IN THE SINGLE-FAMILY RESIDENTIAL DISTRICTS: (1) CONSTRUCTION OF UP TO TWO-STORY GARAGES (WITH CONDITIONS) AND (2) CONSTRUCTION OF ACCESSORY DWELLING UNITS S.R. NO. 46</b>
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Council Member Elliott presented Staff Report No. 46.

M/Elliott, S/Fitzhenry that this constitutes the second reading of Bill No. 2015-4, amending various sections of the Richfield City Zoning Code related to two-story garages and accessory dwelling units in Single-Family Residential Districts, that it be published in the official newspaper, and that it be made part of these minutes, and that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11058

RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE ALLOWING CONSTRUCTION OF TALLER ACCESSORY GARAGES AND ACCESSORY DWELLING UNITS IN THE SINGLE-FAMILY RESIDENTIAL DISTRICTS

Motion carried 4-0. This resolution appears as Resolution No. 11058.

<b>Item #7</b>	<b>CONSIDERATION OF THE SECOND READING OF AN ORDINANCE AMENDING THE CITY'S ZONING CODE AND A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF SAID ORDINANCE. THE PROPOSED ORDINANCE WOULD PROHIBIT RECREATIONAL MARIJUANA SALES OUTLETS AND MARIJUANA PRODUCTION, AND ESTABLISH CONDITIONS RELATED TO THE LOCATION AND OPERATION OF MEDICAL MARIJUANA DISPENSARIES S.R. NO. 47</b>
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Council Member Fitzhenry presented Staff Report No. 47.

M/Fitzhenry, S/Howard that this constitutes the second reading of Bill No. 2015-5, amending various sections of the Richfield City Zoning Code related to prohibiting recreational marijuana sales outlets and marijuana production and establishing conditions related to the location and operation of medical marijuana dispensaries, that it be published in the official newspaper, and that it be made part of these minutes, and that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11059

RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE ALLOWING MEDICAL MARIJUANA DISPENSARIES AS A CONDITIONAL USE IN THE GENERAL BUSINESS DISTRICT

Motion carried 4-0. This resolution appears as Resolution No. 11059.

<b>Item #8</b>	<b>CONSIDERATION OF THE FINAL PLANS AND SPECIFICATIONS FOR THE PORTLAND AVENUE RECONSTRUCTION PROJECT (CP 41008) AND STAFF AUTHORIZATION TO ADVERTISE FOR BIDS S.R. NO. 47</b>
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Council Member Howard presented Staff Report No. 47.

Public Works Director Eastling discussed the reconstruction timeline.

M/Howard, S/Fitzhenry to approve the final plans and specifications for the Portland Avenue Reconstruction Project (CP 41008) and staff authorization to advertise for bids.

Motion carried 4-0.

<b>Item #9</b>	<b>CITY MANAGER'S REPORT</b>
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Acting City Manager Stark stated that he testified at the Senate today regarding the extension for the Cedar Avenue TIF District.

<b>Item #10</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Fitzhenry, S/Elliott that the following claims and payrolls be approved:

<b>U.S. Bank</b>		<b>03/24/15</b>
A/P Checks: 239206-239539	\$	792,552.34
Payroll: 108623-108954	\$	564,312.15
TOTAL	\$	1,356,864.49

Motion carried 4-0.

## OPEN FORUM

None.

## ADJOURNMENT

The City Council open meeting was adjourned by unanimous consent at 7:33 p.m.

Date Approved: April 14, 2015

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Debbie Goettel  
Mayor

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Cheryl Krumholz  
Executive Coordinator

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John Stark,  
Acting City Manager